



**BALTIMORE CITY COMMUNITY COLLEGE
BOARD OF TRUSTEES
APPROVED OPEN SESSION MINUTES
January 17, 2018
4 p.m.
Liberty Campus
Mini-Conference Center**

Board Members Present: Kurt L. Schmoke, Esq. (Chair); Dr. Rosemary Gillett-Karam, (Vice Chair) via conference call; Mr. Jason Perkins-Cohen; Mr. J. C. Weiss, III; Dr. Rachel Y. Pfeiffer; Mr. Ferdinand Anokwuru;

Board Members Absent:
Maria Tildon, Esq.

The Board voted and approved January 17, 2018, agenda with revisions

I. NEW BUSINESS

Mr. Perry, Chief of Staff and General Counsel, submitted a detailed update report that outlined, in detail, the 12 Realignment Tasks.

Discussion:

Mr. Perry requested to highlight some other items. Mr. Perry stated that the second Workforce Development Task Force was held this morning via conference call with mass participation. The next meeting will be held on February 15, 2018, whereas data, outcomes, and best practices will be reviewed by the committee.

We have received verbal approval from Department of Budget Management (DBM) relating to the staffing audit with a kick-off conference call meeting next Tuesday with the Consultant from Ed Bridge, Ms. Michelle Williams, Director of Human Resources, Mr. Brian O'Connell, Chief Financial Officer, and Mr. Perry to discuss timelines, scope of work, and a start date to begin the staffing audit. After Tuesday, Mr. Perry stated that he would be able to report back to the Board as to the timeline for completion.

The Board inquired as to if Ed Bridge was the same consulting firm used by Prince George's Community College (PGCC) and if he was aware of the timeframe for completion. Mr. Perry responded that project was in three phases over the course of a year. Prince George's staffing audit was a little different as they did a realignment of staff and implementation in addition to the staffing audit of which we (BCCC) will not be doing at this time. This is the reason for the kick-off call to discuss how PGCC audit differs from our (BCCC) goals and get a timeframe for completion.

Mr. Perry reported that overall we are moving forward on all of the realignment tasks. Friday a brand awareness workshop, which has been a concern in terms of "Who is BCCC" in terms of our marketing and advertising. This workshop will be for most of the college. Consultants on brand and image management will be in attendance as well. The real estate update, as well as other sensitive items, will be discussed in closed session.

Mr. Perry reported that Trustee Weiss reviewed the strategic plan; however, the plan cannot be voted on until the new trustees are on board which will be in February. Trustee Perkins-Cohen added that the Workforce Development Task Force, Chaired by Diane Bell-McKoy, has a large participation of area employers and other key stakeholders and that it is beneficial to have this important group working with us to ensure that we are doing all we need to become the greatest asset.

Mr. Perry also reported that VP Thomas, VP Harris, Dr. Ringgold, VP Kirstaetter and he met with Dr. Pfeiffer and her team last week about strengthening the partnership with Baltimore City Public Schools. The next steps would include bringing in workgroups and doing more in-depth work.

The Board Chair reported that he had met with the leaders of AFSCME, Faculty Senate and Student Government Association for a discussion on the Presidential Search. He also thanked the leaders for meeting with him as it was very helpful as the Board embarks on this process. Further updates will be given after the Board meets with the Consultant on January 22, 2018, and will be reported at the February 21, 2018, Board Meeting.

II. BOARD ACTIONS/CONSENT AGENDA (All Actions requiring a vote.)

- A. Approval of the December 20, 2017, Minutes
- B. College Contracts
- C. Student Government Association (SGA) (Mr. Kingsley Anokwuru, President)
- D. AFSCME Local # 1870 at BCCC (Ms. Charlene Gray, President)
- E. Faculty Senate (Professor Edward Ennels)

Action: The Board unanimously voted and approved all Board Actions/Consent Agenda.

III. PUBLIC PRESENTATIONS

Ms. Maricurz Abarc, Vice President of LatinX Uni2 Student's Club, a 2016 GED graduate of BCCC and is now taking courses in Criminal Justice and ESL.

Ms. Abarc's presentation was to share what the new LatinX Uni2 Student's Club is doing here at BCCC.

Purpose and Mission:

- The Latinx Students Club at BCCC was founded on November 1, 2017.
- Provide an on-campus support system for Latinx/Non-Latinx students.

- Sponsor activities for students while educating them about the Latinx culture and drawing on essential issues influencing the Latinx community.
- Make current students feel welcomed, as well, to attract new students of Latinx descent to further their education.

Highlights

- Met with Senator Ben Cardin regarding immigration issues.
- Teaching Spanish to our students via games.
- Participated in a clean DREAM ACT march in Washington, DC.
- Presented at the Latino Providers Network meeting.
- Founded the first Latinx Scholarship via the BCCC Foundation.

Goals

- Find ways to help our students overcome financial and educational obstacles that are due to current immigration, by generating a solid group of donors for the LatinX UNI2 Scholarship to help others with tuition cost.
- Create a more welcoming school environment for Latinx students by encouraging the employment of more bilingual staff, translation recruitment documents, website material, and facility signage.
- Work with the Public Safety Department to create a campus safe zone plan for undocumented students. Generate sanctuary campus policy and procedures, obtain and solidify a commitment from BCCC administrators to provide students a sanctuary campus status.

Ms. Abaca reported that there are LatinX students that cannot return to BCCC because their Temporary Protection Status (TPS) cards have been taken and they cannot afford to pay tuition, fees, and other costs associated with attending the college as well as DACA pending deportation.

Ms. Abaca reported ways that BCCC can assist in achieving the goals are:

- Donate to the LatinX Scholarship
- Support the LatinX Uni2

Discussion:

The Board reported that the University of Baltimore (UB) Law School has an Immigrant Rights Clinic (IRC) that is led by Professor Elizabeth Keys, that works with DACA matters. It was also suggested that Ms. Abaca visit the UB website School of Law to find out how the IRC can be of assistance. The Board will follow-up on the other issues.

The Board inquired as to if Ms. Abaca was aware of why many students go to Community College of Baltimore County (CCBC). Ms. Abaca responded that most students select CCBC because of CCBC offerings of more services and different academic programs.

IV. PRESIDENT'S REPORT

Dr. May stated that his report stood as written.

ADDITIONAL ITEMS:

Dr. May reported the following additional items:

- Mayor Pugh, Dr. Santelises, and he will be in Annapolis for a briefing before the House Appropriations Education Subcommittee on the Mayor's Scholarship Program (MSP).
- Mayor Pugh, Dr. Santelises, and he taped a Public Service Announcement (PSA) on the MSP and will appear on Charm TV.
- Both Faculty Academies (Part-time and Full Time) were well attended and informational, overall they were excellent.
- Dr. May attended his first Baltimore City's Martin Luther King (MLK) Parade and it was well attended and he was honored to be an attendee.

A. ENROLLMENT REPORT

Dr. Marguerite Weber, VP of Student Affairs reported the following:

- Enrollment for the 2017 Winter Semester was down.
- Spring enrollment is up by 11 % as of today, (before purge).

Discussion:

The Board inquired as to what was the traditionally lost purge percentage. Dr. Weber responded that the traditional loss was 7% and it differs between fall and spring.

The Board inquired if enrollment data reports from the 16 Community Colleges in the state. Dr. Weber responded that she does; however, it is not received until the census is completed and after the start of the semester.

The Board inquired as to why there was a difference between the winter and spring. Ms. Eileen Hawkins, Director of Institutional Research responded that the difference is due to the smaller population in the winter. Dr. Weber added that in the fall and spring more classes are offered and the population is greater.

The Board inquired as to the purpose of the purge. Dr. Weber responded that purges are due to non-payment, change of mind in attending, and personal reasons.

The Board inquired as to what could be done for the three LatinX students that no longer are able to continue attending BCCC. Dr. Weber responded that she will discuss this issue at her next staff meeting.

The Board Chair stated that in his meeting with SGA leadership, they raised a question about more scholarships for international students and how much flexibility BCCC has in awarding scholarships for international students or is it state controlled in terms of

policies. Dr. Weber responded that most scholarships are run by the BCCC Foundation Board and the designated criteria of the scholarship. In terms of funding via financial aid, we do not rule out scholarships from any other account but the Foundation.^[G1]

The Board inquired as to the percentage of international students attending BCCC. Director Eileen Hawkins responded that this information was varied due to status and that Ms. Deneen Dangerfield would be the best source for this response, Dr. Weber stated that she would follow-up and get the information to Dr. May for a response.

II. CLOSING COMMENTS

Chair Schmoke adjourned the meeting to reconvene into a closed session.

III. MOTION FOR ADJOURNMENT Meeting adjourned at 4:34 p.m.

VII. NEXT MEETING *Wednesday, February 21, 2018*

ATTENDANCE:

Dr. Gordon F. May, President
Bryan Perry, Esq., Chief of Staff/General Counsel
Dr. Tonja Ringgold, VP of Academic Affairs
Dr. Marguerite Weber, VP of Student Affairs
Mr. Calvin Harris, Jr., VP of Business & Finance
Ms. Dawn Kirstaetter, VP of Advancement & Strategic Partnerships
Mr. Michael Thomas, VP of Workforce Development & Continuing Education
Ms. Lyllis Green, Chief Internal Auditor
Dr. Ray Barghi, Chief Information Officer
Ms. Michelle Williams, Director Human Resources

BCCC Staff Present:

Nicole Becketts, Linda Benjamin, Kathleen Berlyn, Elena Berrocal, Vera Brooks, Lorraine Brown, Saverio Coletta, Quintin Davis, Edward Ennels, Charlene Gray, Nana Gyesie, Dr. Katana Hall, Eileen Hawkins, Maurice Howell, Will Hug, Joseph M. Hutchins, Dr. Bob Iweha, David Xudong Jin, James Knighton, Amrita Madabushi, Karen Mobley, Dr. Anil Malaki, Valerie Leverette, Karen Mobley, Brian O'Connell, Scott Olden, Fred Paraskevoudakis, Wadson Pericles, Shaunta Rao, Kadijat Richmond, Sylvia Rochester, Mitchell Rossi, Scott Saunders, Benita Scott, William Shipley, Dr. Edna Street-Jones, Gregory Tarver, Dr. Daphne Snowden, Chima Ugah, Eileen Waitsman, Dr. Dennis Weeks, Jeff White, Brenda Wiley, Diana Zilberman.

Others Present:

Peter Masterson, Ellucian
Matthew Alonza, Ellucian

Maricurz Abarca, Student, VP LatinX Uni2

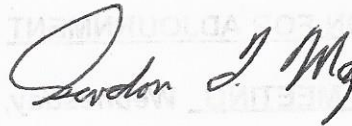
CLOSED SESSION

The Board voted unanimously, under the Open Meeting Act, State Government Article, and Section 10-508, to convene in Closed Session on September 20, 2017, in the President's Conference Room to discuss real estate, personnel and to obtain legal advice.

***Full report on file in the President's Office**

Respectfully submitted,

Board Approved on February 21, 2018



Gordon F. May, PhD
President/CEO